

**Resolution No. 3-2026**

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**LIST OF FEES**

**METER INSTALLIATION:** Old residences & businesses → cost + 10%  
New buildings – cost + 10%

**WATER TAP FEES:**

**¾ inch** \$3700.00

**1 inch** \$4200.00

**2 inch** \$5200.00

**SEWER TAP FEE:** \$2300.00

**UTILITY DEPOSIT:** \$ 150.00

**MOBILE HOME PLACEMENT FEE:** \$ 75.00

**MOBILE HOME MOVING PERMIT:** \$100.00

**LANDFILL FEES:** Minimum: \$ 10.00  
Per TON: \$ 85.00

**MOBILE HOMES:** Disposal Cost \$ 2500.00 set rate

**BUILDING PERMITS:**

**RESIDENTIAL BY SQ. FT.:**

0 – 500 sq. ft. \$ 15.00

501 – 1,000 sq. ft. \$ 30.00

1,001 – 2,000 sq. ft. \$ 60.00

2,001 – 5,000 sq. ft. \$ 120.00

5,001 – over \$ 150.00 + \$ 0.40 per sq. ft.

**COMMERCIAL BY TOTAL VALUATION OF PROJECT:**

**\$1 to \$500** \$23.50

**\$501 to \$5,000** \$23.50 for first \$500.00 plus \$1.00 for each additional \$100.00 or fraction thereof, up to and including \$5000.00

**\$5,001 to \$25,000** \$60.00 for the first \$5,000.00 plus \$5.00 for each additional \$1000.00 or fraction thereof, up to and including \$25,000.00

**\$25,001 to \$50,000** \$160.00 for the first \$25,000.00 plus \$7.50 for each additional \$1,000.00 or fraction thereof, up to and including \$50,000.00

**\$50,001 to \$100,000** \$347.50 for the first \$50,000.00 plus \$7.00 for each additional \$1,000.00 or fraction thereof, up to and including \$100,000.00

**\$100,001 to \$1,000,000** \$697.50 for the first \$100,000.00 plus \$3.50 for each additional \$1,000.00 or fraction thereof, up to and including \$1,000,000.00

**\$1,000,000 to \$5,000,000** \$4,447.50 for the first \$1,000,000.00 plus \$0.50 for each additional \$1,000.00 or fraction thereof, up to and including \$5,000,000.00

\$5,000,000 to \$10,000,000	\$7,947.50
\$10,000,000 to \$15,000,000	\$9447.50
\$15,000,000 to \$20,000,000	\$10,947.50
\$20,000,000 to \$30,000,000	\$12,447.50

**CEMETERY:** \$ 150.00 per individual plot.  
 \$ 250.00 for burial casket, opening and closing – additional \$ 150.00 for weekend  
 \$ 100.00 for burial cremation, opening and closing - \$75.00 for weekend

There will be an additional \$15 recording fee per deed certificate at time of purchase. \$15.00 per deed certificate if changed from original. Deeds will be recorded at Crook County Courthouse. Owner will receive original, and a copy will be kept at the Town Hall office.

**FAXES:** \$ 3.00 1<sup>st</sup> page, \$ 1.00 for each page thereafter.  
**COPIES:** \$ 1.00 for 1<sup>st</sup> copy and .25 for additional copies  
**COLORED COPY** \$ 1.75 for 1<sup>st</sup> copy and .50 for additional copies  
**NOTARY:** \$ 5.00 per document stamped  
**RECORDS REQUEST:** Cost of Copies, \$23 hourly/\$6.00 minimum, plus any additional overtime

**VENDOR PERMIT:** \$ 30.00 per day

**ANIMAL TAGS:** CATS - \$5.00, Neutered Dogs - \$5.00, Intact Dogs - \$25.00 - Due Yearly by March 1<sup>st</sup>  
**HOBBY KENNEL – UP to 5 cats/dogs ONLY –** Animal Tag Fees + \$50 for 4<sup>th</sup> animal and \$200 for 5<sup>th</sup>  
 Renew Yearly by March 1<sup>st</sup>

**COMMERCIAL KENNEL: Council Approved Application –** Animal Tag Fees + \$1000.00 no animal  
 limit (cats/dogs) Renew Yearly by March 1<sup>st</sup>

**CHICKENS / COOP PERMIT – UP to 6 hens, NO roosters:** Annual \$50.00 permit fee due March 1<sup>st</sup>

<b>LIQUOR LICENSE:</b> Retail License	\$1,500.00
Restaurant License	\$1,250.00
Club License	\$1,500.00
Bar & Grill License	\$3,000.00
Malt Beverage Permit	\$ 50.00
Catering Permit	\$ 50.00
Transfer Fee	\$ 100.00

**BULK WATER - Residential, \$.03/gallon Commercial \$.05/gallon**

**DISCONNECT/RECONNECT FEE:** \$ 50.00 each service  
**NSF CHECK PROCESSING:** \$ 32.00

**POLICE DEPARTMENT FEES:**

**FINGERPRINTING:** \$ 5.00  
**PORTABLE BREATH TEST (PBT)** \$ 30.00 WEEK OR \$5.00 TEST  
**VIN INSPECTION:** \$ 10.00  
**POLICE REPORT REQUEST:** \$ 10.00 per report

**MOORCROFT TOWN CENTER:**

Daily room rental	\$ 40.00
Daily library rental	\$ 70.00
Daily gym rental	\$115.00
Daily cafeteria (w/kitchen) rental	\$ 90.00
Cleaning deposit (refundable if clean)	\$150.00

**CLEANING DEPOSIT OF \$150.00 WILL BE CHARGED AND RETURNED ONCE BUILDING IS INSPECTED AFTER USAGE.**

**Monthly Gym Membership:**

FOB for Gym Membership	\$10.00 – customer then owns FOB
Individual	\$30.00
Couples (same home)	\$45.00
Family (same home)	\$60.00
Student/Senior (62 and older)	\$17.00
Daily pass	\$5.00
Minors in group activities	\$10.00
Annual 12-month membership purchased – one month free	


**AMBULANCE FEE SCHEDULE:**

BLS NON-EMERGENT SERVICE	\$ 780.00
BLS EMERGENT SERVICE	\$ 1300.00
ALS NON-EMERGENT SERVICE	\$ 1200.00
ALS EMERGENT SERVICE	\$ 2300.00
LOADED MILEAGE	\$ 55.00 per mile

Resolution passed this 14<sup>th</sup> of January 2026

Attest:

  
Jesse Connally, Clerk/Treasurer

  
Ben Glenn, Mayor